**CONTRA COSTA COLLEGE**

**Management Council Agenda**

**Date:** Thursday, March 31, 2016

**Time:** 2:00 – 4:00 p.m.

**Location: Knox Center Green Room**

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| **Item and Timeframe** | **Person(s) Responsible** | **Potential Outcome** |
| 1. Review of February 25, 2016 Minutes*5 min.*
 | President Mehdizadeh | Follow-up, etc. |
| 1. Admissions and Records Presentation*(20 min. presentation / 10 min. discussion and Q&A)*

*30 min.* | Catherine Frost | Information |
| 1. WEPR Shells for Student Services and Administrative Units
 | President Mehdizadeh (agenda item forwarded from Planning Committee meeting on Feb. 5th) |  |
| 1. Leave Request Form Discussion
 | President Mehdizadeh | Clarification about when Leave Request forms are needed. |
| 1. Upcoming Changes to Financial Aid Disbursements via Blackboard
 | Monica Rodriquez | Information |
| 1. Negotiations Update (standing item)*5 min.*
 | Mariles Magalong | Information |
| 1. Budget Update (standing item)*5 min.*
 | Mariles Magalong | Information |
| 1. Other Items?
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| 1. Next Meeting: April 28, 2016
 | President Mehdizadeh | Information |